

CSHCS Alert #2 – 2016 – Clarification on Calculation of Mileage Reimbursement for Transportation Assistance  
Mon 2/8/2016 5:01 PM

Dear Colleagues,

It has come to our attention that there is some confusion as to how mileage reimbursement is being calculated for our CSHCS families. This alert is intended to provide clarification.

In January 2015, CSHCS assumed responsibility for verifying the mileage submitted on client transportation invoices. The family typically submits door to door round trip mileage, which is appropriate. To verify the submission, using Google Maps, round trip mileage is calculated by the client's CITY to the destination CITY. We do not calculate by the client's address or the transporter's address.

The invoice is approved without adjustment when the submitted mileage is within 20 miles of the verified mileage.

We are developing an electronic transportation approval and invoice review system which we strive to have operational by Fall 2016. This system will allow specific address to address calculations for verification.

**If you have questions, please contact Sherry Kertesz at 517 335 9408 or email [Kerteszs@michigan.gov](mailto:Kerteszs@michigan.gov)**

Thank you.

*Rebecca*

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